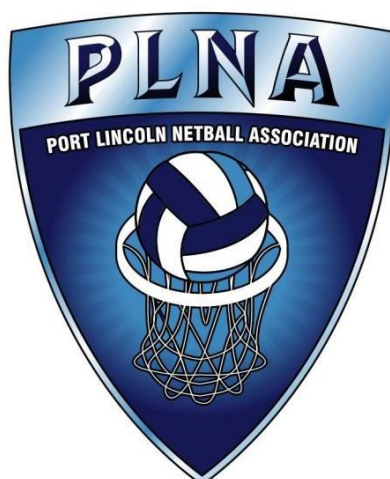




# **PORT LINCOLN NETBALL ASSOCIATION INCORPORATED**

## **By-Laws**

July 2026

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# PORT LINCOLN NETBALL ASSOC INC.

## By-Laws

The following By-Laws of the Association are made in accordance with the Constitution and nothing in the By-Laws shall in any way limit or restrict the provisions of the Constitution to the matters specifically mentioned hereunder.

### **1. APPOINTMENT & NOMINATIONS OF OFFICERS OF THE ASSOCIATION**

#### **1.1. Administration Officer**

Applications for the position of Administration Officer shall be called for whenever necessary in a manner as the Management Committee shall determine.

1.1.1. Condition of employment shall be by Employee Contract as determined by the Management Committee to be included in these conditions are :

1.1.2. Cannot be an Office Holder of any affiliated club of the Association;

1.1.3. Cannot hold any other position except Administration Officer on Management.

#### **1.2. Officers of the Association**

All nominations for President, Vice Presidents, Club Delegates, Proxy Club Delegates and Umpire Delegate shall be in writing, signed by a proposer and seconder who shall each be from different Clubs, and signed by the nominee to indicate his/her willingness to act in such position, and shall be in the hands of the Administration Officer not later than 6.00pm on the seventh (7<sup>th</sup>) day before the Annual General Meeting.

1.3. There shall be no limit to the number of nominations that a Club may propose or second.

1.4. If no nominations for positions of Officers are received, Clubs will be required to provide such positions on a rotation basis as set down by Management. The Regional Delegate is not a member of Management but can attend meeting if required.

### **DUTIES OF OFFICE BEARERS**

#### **2. PRESIDENT**

2.1. The President shall:

2.1.1. Preside at all official occasions;

2.1.2. Preside at all meetings and conduct them according to normal procedure;

2.2. In the absence of the President, the Vice President shall be elected Chairperson. At meetings if neither President nor Vice-Presidents are present, one of the members shall be Chairperson.

#### **3. VICE-PRESIDENTS**

3.1. Shall attend all meetings of Management and shall assist the other officers as required and should the President be temporarily unable from any cause to fulfil all or any of his/her duties, the Management shall appoint one of the Vice-Presidents to act on behalf of the President for the Association.

#### **4. CLUB DELEGATES**

4.1. Shall attend all meetings of the Management and carried out any duties as directed by the Management.

4.2. In the absence of the delegate, the proxy delegate shall attend.

#### **5. REGIONAL DELEGATE**

5.1. The Management shall appoint the Regional Delegate at the meeting immediately following the AGM.

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- 5.2. The Regional Delegate shall represent the Association at all Regional meetings and shall give a written report within seven (7) days of attending such meeting:

5.2.1 Shall attend Management meetings as required.

**6. DUTIES OF THE ADMINISTRATION OFFICER**

The Administration Officer shall (assisted by such persons as the Management may appoint):

- 6.1. Attend to all clerical work of the Association, administrative duties and correspondence as directed by the President and the Interim Committee, carry out all such duties as may be required under the Constitution and By-Laws;
- 6.2. Attend all General Meetings and meetings of the Management and carry out all directions given at any such meetings;
- 6.3. Keep in proper files all Association records and reports of Sub-committees, Officers, Delegates and Officials;
- 6.4. Keep the books containing the minutes or records of proceedings of all meetings, reports of all sub-committees, officers and officials of the Association and produce them when required;
- 6.5. Keep a written record of all By-Laws of the Association and rescissions, alterations or amendments thereto, including the date which they come into force, and advise members of additions and Alterations thereto as required by the Constitution and By-Laws;
- 6.6. Be responsible for the receipt of all monies due to the Association which shall be deposited without undue delay to the Association's bank accounts;
- 6.7. Be responsible, directly or indirectly for the issuing of official numbered receipts of all Monies;
- 6.8. Obtain adequate receipts or vouchers for all payments.
- 6.9. Pay in such a manner all approved sums claimed against the Association; online payments, to be approved by any two (2) of the following three persons – Administration Officer, President or one Vice-President.
- 6.10. Arrange for all accounts in the name of the Association to be addressed to the Administration Officer;
- 6.11. Keep proper books and accounts and submit to each ordinary meeting of the Management a report of the duties performed since the date of his/her last report, which shall contain;
  - The amounts owing by the Association together with accounts therefore;
  - A list of Clubs that have not met their obligations to the Association and of the other amounts owing to the Association.
  - The amount of funds available sustained by presentation of current bank statements
- 6.12. Be entitled to receive a copy of the minutes of the meeting of any sub-committee which may be dealing with involving the expenditure of Association funds;
- 6.13. Close and balance the books of the Association and present them for audit no later than 20<sup>th</sup> October in each year;

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- 6.14. Prepare an annual statement of receipts and expenditure and such other forms of account as may be required and submit same duly audited to the Annual General Meeting; and the audited original copy of such accounts shall be fixed in the minute book next to the minutes of the Annual General Meeting;
- 6.15. Prepare a written report on the activities of the Association, to be presented to members at the Annual General Meeting;
- 6.16. Obtain a direction from the Management before disposing of any Association property or Records;
- 6.17. Attend to the insurance of Association property as required and give adequate notice to the Management of the dates upon which renewal of current policies may be required;
- 6.18. Place before the Management all applications for affiliations at the next meeting of the Management held after the receipt of the same;
- 6.19. Keep a register of Colour and Uniforms of all affiliated Clubs;
- 6.20. Keep a "record of members suspended" with the date of the suspensions and reasons therefore;
- 6.21. Keep in proper files records of registered players, and the teams and grades in which they played and results of all matches;
- 6.22. Keep a record of premiership points lost by any team or Club with the reason therefore;
- 6.23. Keep a record of the aggregate goals thrown by each team in each grade;
- 6.24. Keep a record of umpire's votes for the Best and Fairest player in each grade;
- 6.25. Keep a record of any team or Club, which infringes the regulations regarding;
  - The registration and transfer of players
  - Scorecards
  - Forfeiture

These records shall be the basis for arrangement of semi-finals and subsequent matches, and any member disputing the records shall make formal complaint in writing to the Administration Officer of the Association;
- 6.26. Notify, within seven days, the Secretary of any Club playing an unregistered player;
- 6.27. Update all scores in PlayHQ weekly to ensure the ladder is accurate and current;
- 6.28. Report to the management any case in which it is claimed that a club has submitted a score sheet or official form that does not give correct information as may be required for registration or record purpose. The penalty for this, the offending team in a minor round match shall forfeit two (2) premiership points; in a major round match, the offending team will be disqualified;
- 6.29. Impose on members such penalties for infringement of the regulations, as the Management shall direct.

## **7. ANNUAL GENERAL MEETING**

As prescribed in the Constitution.

- 7.1. The business to be brought before the members at the Annual General Meeting shall include;
  - The Presidents annual report;

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- The Administration Officers annual report;
  - The presentation of the Port Lincoln Netball Associations accounts duly audited;
  - The presentation of all Sub-committee's annual reports;
  - The election of officers, delegates and Auditor
  - The appointment of the Patron
- 7.2. There shall be no limit to the number of nominations that a Club may propose, or second.
- 7.3. Each Club shall send to all Annual General Meetings at least two (2) representatives with voting power; any Club not properly represented shall be fined \$10.00, such fine shall be increased to \$20.00 if no representatives of the Club is present; 23/9/2013
- 7.3.1. The representative need not be a member of any teams he/she represents.
- 7.4. The fine shall be paid within seven (7) days of receiving the notice of such fine.
- 7.5. No apologies for non-attendance at Annual General Meetings shall be allowed.
- 7.6. The Administration Officer shall keep a roll book of Clubs for the purpose of recording the representation at meetings and the voting power of those present.

## **8. EXTRAORDINARY GENERAL MEETING**

- 8.1. Notice of the date, time and place of an Extraordinary General Meeting shall be given in writing to all Management members, to each Club Secretary and to all members who are not members of clubs and shall state the objects of the meeting and no other business shall be dealt with.
- 8.2. For an Extraordinary General Meeting, notice shall be given within one week of receiving a requisition for such meeting, not less than five days or more than twenty-on days prior to the date of the meeting.
- 8.3. Each Club shall send to all Extraordinary General Meetings at least two (2) representatives with voting power, any Club not properly represented shall be fined \$10.00; such fine shall be increased to \$20.00 if no representative of the Club is present.
- 8.3.1. The representative need not be a member of any team he/ she represents.
- 8.4. The fine shall be paid within seven (7) days of receiving the notice of such fine.
- 8.5. No apologies for non-attendance at Extraordinary General Meetings shall be allowed.
- 8.6. The Administration Officer shall keep a roll book of Clubs for the purpose of recording the representation at meetings and the voting power of those present.

## **9. MANAGEMENT COMMITTEE MEETING**

- 9.1. Written notice shall be given to all Management members by the Administration Officer not less than forty-eight (48) hours before the time of any Management meeting not set by members at the previous Management meeting.
- 9.2. Should any member leave the meeting without the consent of the Chair, then his/her position shall automatically become vacant and be filled prior to the next meeting.
- 9.3. Any Club failing to have a representative at a Management Committee meeting shall be fined \$10.00 per meeting.
- 9.4. The fine shall be paid within seven (7) days of receiving the notice of such fine.

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**MEETINGS**

**10. STANDING ORDER FOR THE CONDUCT OF MEETINGS**

The clause in this part shall govern the conduct of any meeting of the Association, the Management or Sub-committees, except where specifically provided otherwise.

- 10.1. A meeting (other than Management) may be declared invalid if;
  - 10.1.1. The notice calling such meeting is not in accordance with the regulations and signed by an officer of the Association or the Convenor of the meeting;
  - 10.1.2. No time is stated in the notice, or
  - 10.1.3. It is held at any other time or place than that stated on the notice.
- 10.2. The signature on any notice may be in written or print.
- 10.3. **CHAIRPERSON;**
  - 10.3.1. The Chairperson shall
    - (a) Make sure the proper notice of the meetings have been given;
    - (b) Make sure a quorum is present;
    - (c) Conduct the meeting in accordance with the By-Laws;
    - (d) In addressing the meeting be impartial and brief in his/her remarks;
    - (e) Preserve order, and for that purpose may instruct any person to withdraw, or refrain from speaking, or may adjourn the meeting;
    - (f) Give all members present a reasonable opportunity of speaking, but ensure that no member speaks of undue length of time or unnecessarily repeats points that have already been put before the meeting;
    - (g) Terminate any discussion, which is not, at the time relevant to the business before the meeting;
    - (h) See the minutes of each meeting are correct and confirmed as soon as possible after the meeting;
  - 10.3.2. The President shall preside at all general meetings and meetings of the Management. In the absence of the President or Vice-Presidents, one of the members shall be elected Chairperson.
  - 10.3.3. The Convenor shall preside at all meetings of the Sub-committee, which he/she is appointed to convene, and in his/her absence one of the members of such sub-committee shall preside.
  - 10.3.4. Except at the Annual General Meeting, if a Deputy Chairperson is elected to take the chair to open a meeting he/she shall remain in the chair until the end of such meeting whether or not the person normally acting chairperson subsequently arrives at the meeting.
  - 10.3.5. At the Annual General Meeting when the Chairperson is one of the nominees to any office for which an election is to be held, a temporary Chairperson who is not a candidate for an office shall be appointed to take the chair until the election of Officers is completed.
  - 10.3.6. If during any meeting a new Chairperson is desired the motion shall be that any person, whose name be stated, take the chair.

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- 10.3.7. A motion that the Chairperson shall leave the Chair if carried will automatically adjourn the meeting.
- 10.3.8. If the Chairperson leaves the meeting before adjourning or closing it, the members may elect a new Chairperson and continue the meeting.
- 10.3.9. If the Chairperson incorrectly declares the meeting closed before the business is finished his/her declaration may be withdrawn.
- 10.3.10. Any member challenging the efficiency of any Chairperson may move a vote of no confidence and if this is passed by two-thirds majority of the members entitled to vote then the Chairperson shall resign.
- 10.3.11. Upon any such resignation of the President at a Management meeting the Management shall elect one of the members to take the Chair until the conclusion of such meeting. Notice shall be given within seven days to the Secretary of each affiliated Club and to members who are not members of Clubs; that the President has resigned and the notice shall state the name of the person appointed by the Management to fill the vacancy. The matter shall be brought before the members at their next Annual General Meeting if no Extraordinary General Meeting has been called for the purpose in the meantime.
- 10.3.12. Upon any resignation of the Convenor of a Sub-committee the meeting shall be automatically adjourned until the matter has been dealt with by the Management.
- 10.4. **NOTICE OF MEETINGS;**  
A meeting (other than Management) may be declared invalid if:
  - 10.4.1. The notice calling such meeting is not in accordance with the regulations and signed by an officer of the Association or Convenor of the meeting;
  - 10.4.2. No time is stated in the notice or
  - 10.4.3. It is held at any time or place than that stated on the notice, or
  - 10.4.4. The business to be discussed is not clearly and adequately stated on the notice whenever the regulations require that the business shall be stated.
  - 10.4.5. A meeting shall not be invalid if;
    - (a) notice of the meeting adjourned to be fixed is not given, or
    - (b) all members entitled to be present attend and the majority agree to waive formalities with regard to notice
  - 10.4.6. The signature on any notice may be written or printed;
  - 10.4.7. "Clear days" means day (including Sundays and Public holidays) exclusive of the days of service of the notice and the day of the meeting. The day of services the day on which it would be received in the ordinary courses of post. If the word "clear" is not included in any regulation then the period shall include the day of service and the day of the meeting.
  - 10.4.8. Representatives of the Press may attend General Meetings, and may be invited to attend any other meeting.

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10.5. **QUORUM;**

- 10.5.1. If after the expiration of fifteen minutes from the time appointed for a meeting there is not a quorum the meeting shall be abandoned;
- 10.5.2. Where the regulations provide for the presence of a quorum at meetings a meeting is not valid and may not lawfully transact any business unless a quorum is present throughout the whole meeting, and no member shall leave without the permission of the Chairperson;
- 10.5.3. The number of fully represented Clubs present to constitute a quorum at general meetings (except where otherwise stipulated) shall be five (5)
- 10.5.4. The Management shall have the power to deal with any business not completed at any meeting because of the absence of a quorum

10.6. **CONDUCT of MEETINGS;**

- 10.6.1. At all meetings, members shall conduct themselves in an orderly manner, ensuring one person speaking at a time.
- 10.6.2. The Chairperson in deciding a point of order at any meeting shall state the provision, By-Law or practice which he/she deems applicable, and that his/her decision is final unless a motion be moved and seconded that his/her ruling is disagreed with. If the motion is carried there shall be no further discussion on the matter, or of the business which may have given rise to it, until an opinion or point of order from a person acceptable to the Chairperson and to the meeting be obtained in writing by the Administration Officer.
  - (a) No motion or amendment shall be withdrawn without the leave of the chairperson and consent of the mover and seconder.
  - (b) A motion or amendment, which is not passed at a meeting, may not be brought before the same meeting, unless members agree to discuss it again, but the matter may be brought forward at a subsequent meeting;
  - (c) Any resolution which has been acted upon, being the authority under which such action is taken may not be rescinded, but a motion may be moved at a subsequent meeting to correct any errors or omissions, or as a result of further information presented. Such motion may reserve the previous resolution in part or in a whole, but should take into account whatever action has been taken under the original resolution.
  - (d) Any matter before the meeting may be deferred until a time to be stated by a motion that the meeting proceed to the next business;
  - (e) The Chairperson of the committee may announce as the business arising from the minutes or on the agenda is received, that such business is to be deferred, and if no member objects, that the business shall be passed over until a time stated;

10.7. **AMENDMENTS;**

- 10.7.1. Any amendment moved and seconded is voted upon before the motion and if carried the motion as amended is put to the meeting unless the amendment itself contains all the points necessary to complete the business under discussion.
- 10.7.2. No seconded or subsequent amendment shall be received until the first amendment has been voted upon;

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10.8. **BALLOT;**

10.8.1. When a ballot is required the Chairperson shall determine the manner in which it is to be taken, except for the election of Officers, when the following By-Laws shall be observed:

- (a) The Chairperson shall appoint two scrutineers and a Returning Officer;
- (b) The scrutineers shall distribute and collect the ballot papers and shall ensure that the members who are entitled to vote correctly use them
- (c) The Scrutineers shall count the ballot papers under the supervision of the Returning Officer who shall record the result and hand same to the Chairperson;
- (d) The Returning Officer shall have the right to examine any ballot paper, and demand a recount if in doubt the original count was correct;

10.9. **ADJOURNMENT;**

10.9.1. A motion to adjourn a meeting must state the time and date of the proposed adjournment, but may not be moved during the election of Officers or while another person is speaking;

10.9.2. The only amendments to a motion for adjournment are as to time, date or place;

10.9.3. A meeting may be adjourned to the date of the next ordinary meeting;

10.9.4. A Chairperson may not adjourn a meeting unless a motion is passed except, when it has not been possible to maintain order.

**11. MINUTES**

11.1. Minutes of all meetings shall be kept in hard copy and electronic format and shall be sent out in the following form;

11.1.1. Description of the nature of the meeting, whether ordinary, special or adjourned, and the date and place;

11.1.2. Names of all Management members present and the offices held by each shall be recorded in all minutes and the minutes of the Annual General and Extraordinary General meetings shall include the number of members present in addition to those named, and the number of Clubs represented;

11.1.3. Apologies and names of management members not present

11.1.4. Conformation of the minutes of the previous meeting

11.1.5. Business arising from minutes

11.1.6. Record of the business of the meeting in the order in which it is done, all motions and amendments to be set out in their exact words, and whether carried or rejected;

11.1.7. The time of arrival and departures of any members not present during the whole of the meeting;

11.1.8. The time at which the meeting was declared closed or adjourned

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- 11.2. Minutes may not be "taken as read" unless every member entitled to be present has received a copy of such minutes at least twenty-four hours before the meeting at which they are confirmed;
- 11.3. Minutes of committee meetings shall be confirmed by those who were present at the meeting to which they relate, but if the Chairperson has been unable to obtain such conformation within a reasonable time (not less than one month), he/she may, if satisfied of their accuracy, then sign them as a "true record" providing all members on his/her committee have received a copy of such minutes.
- 11.4. When any minutes are signed by the Chairperson as a "true record" without conformation he/she shall add the word "Signed as a true record without conformation" above his/her Signature. The signing of minutes in this manner shall be reported to the committee at the first opportunity.
- 11.5. Minutes may not be altered after they have been signed. Any inaccuracy noted must be corrected and initialed by the Chairperson prior to the signature.
- 11.6. Minutes shall be prima facie evidence of proceeding of the meeting and may only be proved to be inaccurate or incomplete by a unanimous decision of the persons who were present at the meeting to which they relate.
- 11.7. A member may not re-open any question decide at a previous meeting during the reading of the minutes until the accuracy of the minutes is confirmed. He/she may, after they have been signed and while business arising out of the minutes is before the meeting, propose a motion in relation to a previous decision.

**12. SUB-COMMITTEES**

Every Club applying for affiliation with the Association shall;

- 12.1. Provide the name and email address of each subcommittee representative of the Association for 12 months commencing from the AGM. Each nomination is to be completed on Form A (2), Form G & Form F, by the due date specified by the Administration Office.
  - 12.1.1. Any Club failing to submit a nomination for sub-committee as required shall be liable to a fine of \$5.00 for each complete week by which the nominations is overdue. The fine shall apply to any Club, which submits the name of any person without obtaining his/her approval if he/she subsequently declines to accept position.
  - 12.1.2. Any Club failing to have representation of person nominated for such sub-committee shall be fined \$10.00.
  - 12.1.3. Appoint to a committee or to other duties of persons so nominated shall be at Managements discretion;
- 12.2. The number of persons present to constitute a quorum at all meetings of Sub-committees shall be half plus one (1).
- 12.3. The President and the Administration Officer shall be entitled, ex officio, to attend the meetings of any sub-committee of the Association, but not unless specifically appointed as a member or proxy for a member of a committee, be entitled to vote. Notice appointing a proxy shall be in writing and shall be handed to the chairperson before the meeting.
- 12.4. The Convenor of each Sub-committee shall be a member of such sub-committee, each Club will be allocated a convenor position where possible each year and shall: 23/9/2013

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- 12.4.1. Be appointed by the management committee, and shall meet with 1 member of the interim committee within a minimum of six (6) weeks prior to the winter day season starting;
- 12.4.2. Meet with their committee members within one (1) month of the convenors meeting with an interim committee member;
- 12.4.3. Present a written report to the Management, at each meeting held and any breach of By-Laws within seven (7) days of such meeting.
- 12.5. Each sub-committee shall elect a minute taker to make a report on the committee's activities as required by the Management, and shall forward a written report or copy of the minutes of each of its meetings.
- 12.6. Persons appointed to sub-committee need not be members of the Management, and shall hold office until the first meeting of the Management, after the next Annual General Meeting, provided that any member of any sub-committee who fails to give proper attention to the duties of such sub-committee may be removed from office by the Management.
- 12.7. A Sub-committee shall have the authority to decide matters under its control without prior reference to the Management and the approval of the Management shall be deemed to have been given to act of such sub-committee unless the Management advises the Convenor otherwise, within forty-eight hours.
- 12.8. Any complaint which may be entered against the action or decisions of a Sub-committee shall be made only by the Secretary of an affiliated Club unless otherwise herein provided, and shall be forwarded in writing to the Administration Officer within seven days of the date of such action or decision. The members of the sub-committee concerned shall attend a hearing of the complaint which shall be determined by the Management as it thinks fit, and the Management may impose a fine of \$10.00 against any Club lodging a complaint without substantial and satisfactory evidence to support its claim.

### **13. GRADING COMMITTEE**

- 13.1. The Grading Committee shall consist of one (1) Member from each affiliated Club who shall:
  - 13.1.1. Meet at such times and place as may be necessary;
  - 13.1.2. Divide the teams of affiliated Clubs into 4, 6 or 8 teams per grade, and present the recommendations to the Management for approval;
  - 13.1.3. Arrange and conduct grading matches between teams in different grades at the discretion of the Grading Committee. Grading of teams in a regular Saturday match may be considered a viable alternative if necessary. It is recommended before finalising the grading, that all teams in the grade have played against each other in a complete set of matches (per Grade). Teams shall be re-graded after the completion of match five (5). No further Grading will occur after match five (5) irrespective of the amount of registered teams per grade.
  - 13.1.4. Grade any Club that does not nominate A1, by grading their highest nominated team against a team of similar standard or higher.

### **14. THE PERMIT COMMITTEE**

- 14.1. Shall consist of one (1) Member from each affiliated club and shall:
  - 14.1.1. Meet at such times and place as may be necessary;

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- 14.1.2. Decide all matters out of the regulations regarding the registration and transfer of players or permits requested for players to "pass down" to lower grades.
- 14.1.3. Have the power to decide all matters referred to it by the Management and except as otherwise provided the decision of the Permit Committee shall be final.
- 14.2. Notify the Administration Officer in writing of all "pass down" permits granted or rejected.

**15. QUALIFICATION, ELIGIBILITY, PERMITS ETC**

- 15.1. For the avoidance of any and all doubt any breach of any of the bylaws in clause 15 will incur a loss of two (2) premiership points in the grade in which the player unlawfully played in any minor round match, and disqualification of the team in which the player unlawfully played in any major round match.
- 15.2. Clubs may allow registered players playing in all 'A' Grades (from A1 to A3R inclusive) to interchange between grades for the first five (5) matches (Per grade) of the season.
  - 15.2.1. A player can only play a maximum of two (2) matches per round, one (1) of which must be in their registered grade submitted by their club. In the event of a Bye and/or Forfeit (against them) in their registered grade, they are only permitted to play one match on any such round (higher or, if you are transferable; one PLNA grade lower).
- 15.3. Clubs may allow players registered and playing in the 9/U, 11/U, 13/U, 15/U, 17/U, 19/U grades to play in a higher junior grade any number of times without penalty. For a junior who has played seniors, in order to qualify for the Major matches in their registered grade a player must play a minimum of eight (8) games in their registered junior grade. When a player's registered grade has a forfeit in a match that Forfeit (against them) is counted as a match played.
- 15.4. Players registered in 17/19U and below may not play lower than their registered grade even if they are age eligible to do so.
- 15.5. Should a player of higher age than specified wish to compete in 9/U, 11/U, 13/U, 15/U or 17/U grades, and a special permit to "pass down" must be obtained from the Permit Committee.
- 15.6. A player who has been granted a permit to "pass down" may not subsequently play in any team in a higher grade during the season without first notifying the Administration Officer in writing that the permit is surrendered for the remainder of the season.
  - 15.6.1 If a "pass down" permit is breached the permit is revoked for the remainder of the season and in the case of the offending team winning the match, the team shall forfeit two (2) premiership points.
- 15.7. An application for permit for any player to "pass down" to a lower grade shall be lodged in writing by the Secretary of his/her Club so as to be in the hands of the Administration Officer not later than 6.00pm on the Tuesday preceding the match in which such player is required to play and shall state the reason for the "pass down".
- 15.8. The Secretary of each affiliated Club shall forward to the Administration Officer of the Association by the close of team nominations for each winter season the names of any players his/her Club will not clear.
  - 15.8.1 A player may not be granted a clearance if he/she is unfinancial, or is under Suspension, or is under special obligations to his/her Club.

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- 15.8.2 Notification of any subsequent refusal by a Club to grant a player a clearance shall be made by the Secretary as soon as the occasion arises.
- 15.9 No player shall play for more than one affiliated Club during the same season unless granted by the Permit Committee.
- 15.10 A player registered with an affiliated Club shall be permitted to register with any Club that only plays matches between Monday & Friday
- 15.11 Any Club with two (2) or more senior teams registered in the same grade shall allow players to interchange for the first three (3) matches of the season.
- 15.11.1 Any club with two (2) or more Junior teams registered in the same grade may apply to management prior to the commencement of the fourth match to re-distribute the players within those two (2) teams in that grade.
- 15.12 All clubs must submit a team list of five (5) non-transferrable fully financial players for each of their 'A' grade teams by 9.00am on Friday, before the commencement of the 6<sup>th</sup> match. This requirement is applied after the completion of match five (5) for each grade.
- 15.12.1 All clubs must submit an additional two (2) non-transferrable fully financial players for each of their 'A' grade teams by 9:00am on the Friday, before the commencement of the 11<sup>th</sup> match. This requirement is applied after the completion of match ten (10) for each grade
- 15.12.2 Where there are two (2) teams in a Senior Grade (A1 to A3Res) from the same club in the same registered grade they are considered as Two (2) separate teams for the club even though they are in the same grade. No Player can interchange from team one (1) to team two (2) or vice versa. However, any transferable player from either team one (1) or team two (2) is able to play down in the next PLNA grade or any player from either team can play in a higher grade as per By-Law 15.2.1
- 15.12.3 If any player A grade player (transferable or non-transferable) plays four (4) matches in a higher or highest grade from the eleventh (11<sup>th</sup>) match of the season they are then deemed to be a registered player in the higher/highest grade played from the 4<sup>th</sup> match up and are then not permitted to play their original registered grade from thereon including Major Rounds.
- 15.12.4 In order for any A grade (A1 to A3Res) registered player to qualify for finals the Player MUST play a minimum of five (5) matches in the minor matches in their registered grade. When the players' registered grade has a Forfeit (against them) in a match, that forfeit (against them) is counted as a game played.
- 15.12.5 For a player to participate in a major match they must;
- A) For a registered junior player who plays in only their registered grade (9/U, 11/U, 13/U, 15/U, 17/U & 19/U), must have played five (5) matches to qualify,
- B) For a junior who plays in their registered junior grade (9/U, 11/U, 13/U, 15/U, 17/U & 19/U) & a higher junior grade or seniors, the registered player must have played eight (8) games in their registered junior grade,
- C) For a senior player who is registered in any senior grade from A3R to A1, must have played five (5) matches in their registered senior grade.
- 15.12.6 Be fully financial

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**16. THE COMPLAINTS COMMITTEE**

- 16.1. Shall consist of one (1) member from each affiliated Club who shall not be on Management or any other committee of the Association, and shall meet during the season at such times as may be necessary and decide:
  - 16.1.1. Any case in which it is claimed that any Club, team umpire, official or member of the Association has committed a breach of, or has failed to comply with, the provisions of the Constitution, By-Laws of the Association, or of the rules of Netball;
  - 16.1.2. All disputes or complaints within the Association which originate from the playing of matches, or the arrangement of matches, or the conduct of persons as connected with matches;
  - 16.1.3. Any complaint on any matter which may be referred to it by the Management;
  - 16.1.4. No unofficial evidence such as video evidence or non-official scoring shall be used.
- 16.2. No Member of the Complaints Committee shall act as member of such Committee during the hearing of any complaint made against him/her or against a Club or member or umpire of a Club of which he/she is or has been a member. In case the Management shall appoint a substitute to act during the hearing.
- 16.3. The Complaints committee shall be responsible with the Administration Officer to record umpire votes in preparation for the trophy presentations at the Managements directions. All results shall be kept confidential.

**17. COMPLAINTS**

- 17.1. A complaint may be lodged in:
  - 17.1.1. Any case in which it is claimed that any Club, team, official or member of the Association has committed breach of, or has failed to comply with the provisions of the Association, of or the Rules of Netball
  - 17.1.2. All disputes or complaints within the Association which originate from playing of matches, the arrangement of matches, or the conduct of persons connected with the match.
  - 17.1.3. A complaint may be lodged with the PLNA Inc. by a club with a \$50 fee once the complaints grievance policy has been followed.
- 17.2. All complaints against any member, official team, Club, coach or umpire of the Association are dealt with by the Complaints Committee and must be forwarded in writing to the Administration Officer.
  - 17.2.1. A complaint related to any Association match shall be lodged no later than 6.00pm on the third day following the match in which the alleged breach took place.
  - 17.2.2. Any request for closer attention to be given to the rules of the game or regulations of the Association etc, is not a complaint unless specific charges are made.
- 17.3. The hearing of a complaint shall commence within seven (7) days of such a complaint being received, and the complainant must attend if requested. If the complainant fails to attend/participate the hearing after being requested to attend, the complaint shall lapse.

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- 17.3.1. The Administration Officer shall notify the President, or in his/her absence the Convenor of the Complaints Committee, or both of them, within twenty-four hours of receiving any complaint and all complaints which may not be within the scope of the specific authority herein conferred upon the Complaints Committee shall be brought before the Management within ten days of receipt of such complaint;
- 17.3.2. Within three days of receiving a directive from the Management any complaint which is to be dealt with by the Complaints Committee, the Administration Officer shall forward a copy of, or thereof to each of the members of the Complaints Committee and to the Club or person against who the complaint has been made;
- 17.3.3. Persons required to attend to hearing of the complaint shall be given not less than forty-eight (48) hours' notice of the date, time and place of such hearing. Such notice may be sent out by the Administration Officer with a copy of the complaint wherever practicable.
- 17.4. The Complaints Committee shall proceed to hear and determine the complaint at the time and place mentioned in the notice whether or not the persons notified appear, or may adjourn the hearing from time to time as may be necessary.
- 17.5. In the event of any complaint being found to be justified the Complaints Committee shall apply any one (1) of the following penalties against an offender:
  - 17.5.1. Order the match be replayed;
  - 17.5.2. Award a match against the offending Club or team;
  - 17.5.3. That any Club, team, umpire, player, coach or member be suspended or expelled;
- 17.6. Any player suspended for misconduct by the Association shall not be eligible for the Best and Fairest count.
- 17.7. Any Club, team or person upon whom a penalty has been inflicted shall if not satisfied with decision of the Complaints Committee, have the right to appeal such decision to the Management:
  - 17.7.1. Any such appeal must be lodged in writing with the Administration Officer of the Association within three (3) days of receiving notice of the Complaints Committee decision.
  - 17.7.2. The Management may seek a ruling from Netball SA on the matter;

**18. THE UMPIRES COMMITTEE**

- 18.1. Shall consist of Umpire Convenor, Umpire delegate, Umpire Development Officer and one (1) Nominated member from each affiliated Club.
  - 18.1.1. The Umpire Convenor and Umpire Development Officer may be seconded by the Club members nominated.
  - 18.1.2. The Umpire delegate shall: Attend all meetings of the Management and carry out any duties as directed by the Management. In the absence of the delegate, the proxy delegate shall attend.
  - 18.1.3. The Umpire Committee may appoint one of its members as a proxy delegate to the Management Committee. The proxy's nomination is to be forwarded to the Administration Officer on the appropriate form by the Management meeting proceeding the Annual General Meeting;

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- 18.1.4. The members shall meet at such time and place as may be necessary.
- 18.1.5. The Umpire Delegate shall be elected annually at the Annual General Meeting of the Association and shall hold office until the conclusion of the next Annual General Meeting.
- 18.2. **Duties;**
  - 18.2.1. Be responsible for the allotment of umpires for all matches under the jurisdiction of the Association and for the publication of this information;
    - (a) On the Association notice board a week prior to the matches concerned.
    - (b) On PlayHQ and / or other media.
  - 18.2.2. Be responsible for the collation of the online Umpire Exam results upon receiving notification of the exam having been passed;
  - 18.2.3. Holding umpire clinics, umpire courses, lectures and discussions;
  - 18.2.4. The screening and grading of potential candidates for the Netball Australia Umpire Accreditation badges shall be as prescribed by the Netball SA Coaches & Umpires Association;
  - 18.2.5. Impose a penalty on any player who fails to fulfil his/her umpiring obligations as detailed in the By-Laws.
  - 18.2.6. Forward monthly a written report to Management.
  - 18.2.7. Notify the Administration Officer of any suspensions or fines
- 18.3. **Registration of Umpires**
  - 18.3.1. All affiliated Clubs must register at least one (1) nominated umpire per team, who must be capable of umpiring to the standard of that grade;
    - 18.3.1.1 All affiliated clubs must register a reserve umpire for each time slot;
    - 18.3.1.2 All affiliated Clubs must supply a full game reserve umpire (taken from the reserve umpire list) on a rotation basis to cover injury, sickness or any other unforeseen circumstance.
    - 18.3.1.3 In Minor Round Matches if umpires do not attend their designated match, it is the responsibility of the highest graded team playing in that time slot to provide an umpire, and that team shall not take the court until an umpire is provided; the rules regarding forfeit times as per Netball Australia then apply
  - 18.3.2. An umpire's performance will be assessed if required. (Assessment procedure to be at the discretion of the Management and the Umpire Committee);
  - 18.3.3. A player nominated to umpire who does not fulfil their umpiring obligations up to the second to last minor round game shall be suspended for one (1) match;
    - (a) The one match suspension to be served the following week unless there is a programmed bye, in this case a date for the suspension shall be set by the committee and the player has the right to appeal in writing to the Management within forty-eight (48) hours of the service of such suspension;

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- 18.3.4. The Club of a non-playing umpire who does not fulfil his/her umpiring obligations up to the second to last minor round game shall be fined \$20.00;
- 18.3.5. The fine shall be paid within seven (7) days of the notice of such fine and with the right to appeal in writing to the Management within forty-eight (48) hours of the service of such notice of fine;
- 18.3.6. The Club of non-playing umpires and players who do not fulfil their umpiring obligations in the last minor round games and all major round umpires who do not fulfil their umpiring obligations shall be fined \$40.00.
- 18.3.7. The fine to be paid within seven (7) days with the right to appeal in writing to the Management within forty-eight (48) hours of such fine;
- 18.3.8. Each Club must nominate one (1) Umpire per team by their Clubs;
  - (a) Umpires will be allotted to their own club matches in 9/U, 11/U, 13/U, 15/U, 17/U. All Senior grades will be allotted umpires of an appropriate level to the match being played where possible.
  - (b) All senior grades will be allocated umpires of an appropriate skill level to the match being played, where possible

18.4 **UMPIRE DEVELOPMENT OFFICER**

The duties of the Umpire Development Officer are:

- 18.4.1 To assist umpires who wish to further develop their knowledge and skills.
- 18.4.2 Be available for umpires, coaches, players and others to answer questions they may have in relation to umpiring.

18.5 The Umpire Development Officer shall co-ordinate the Coloured Shirt Program.

- 18.5.1 Register the season's program with Netball SA.
- 18.5.2 Ensure that the participants register on-line with Netball SA.
- 18.5.3 Attend to all program paperwork required through-out the season.
- 18.5.4 Keep the mentors and participants up to date with the set out of the program.
- 18.5.5 Liaise with Netball SA through-out the season with regard to any queries that might arise.
- 18.5.6 To assist the Umpire Convenor and Delegate when necessary.

**19. GROUNDS AND CLUBHOUSE COMMITTEE**

- 19.1. The committee shall consist of one (1) nominated member from each affiliated Club and shall:
  - 19.1.1. Meet within one (1) month of their appointment, and at regular times and place as may be necessary to assess the conditions of the Netball Complex:
  - 19.1.2. Be responsible for the general cleaning, repairs and maintenance of the Netball Association property and at the direction of the Management when necessary;
  - 19.1.3. Seek the Management's approval for the expenditure on projects of more than \$200.00, and submit regular reports to the Management

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19.1.4. Committee Members shall find a replacement if unable to attend their duties.

**20. SPONSORSHIP & FUNDRAISING COMMITTEE**

20.1. Shall consist of one (1) member from each affiliated Club.

20.2. The Committee shall:

20.2.1. Meet within one (1) month of their appointment

20.2.2. Organise / coordinate all fundraising and sponsorship of the Association and work towards an amount as stipulated by the Management.

20.2.3. Provide regular written reports to the Management of the committee's activities.

**21. CARNIVALS COMMITTEE**

21.1. Shall consist of one (1) member from each affiliated Club.

21.2. The Committee shall:

21.2.1. Present a written report of all proposed Association Team travel and accommodation costing and details to the Management for approval;

21.2.2. Liaise with the Umpire's Convenor on all programmed carnivals;

21.2.3. Organise duty rosters for all local carnivals;

21.2.4. Organise all equipment for Association teams & carnivals;

21.2.5. For each PLNA carnivals appoint a coordinator, who shall be responsible for compiling and recording all results to be presented to Management and present a report for the Port Lincoln Times in the first available publication.

**22. NET SET GO COMMITTEE**

22.1. Shall consist of one (1) member from each Club who shall:

22.1.1. Oversee the running of the Net Set Go program as set down by Management.

**23. GRANTS COMMITTEE**

23.1. Shall consist of at least three (3) members

23.2. These members shall be non-club specific or club rotation basis.

23.3. Will be decided annually.

**24. SELECTION COMMITTEE**

24.1. Shall consist of one (1) member from each affiliated Club who shall;

24.1.1. Meet at such times and at Such place as may be necessary;

24.1.2. Organise themselves into groups with a minimum of two (2) members each, who shall select for the 11/U, 13/U, 15/U, 17/U, Senior Association Teams and any other Association Teams as required;

24.1.3. Notify players of Netball SA Programs and Selection Trials, organise umpires and arrange for necessary equipment;

24.1.4. Conduct a maximum of three (3) Trials for selection of all Association Teams as directed by Management;

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- 24.1.5. Organise if required, one Selector to attend Country Championships & Eyre Regional Carnival (one (1) per age group), including Eyre Peninsula Senior Team selections as required;
- 24.1.6. Selectors must attend all trials, if unable to attend they must provide a Replacement.
- 24.2. Each group shall:
  - 24.2.1. Add to its number the appointed Coach of the Association team being selected;
  - 24.2.2. Meet at such times and at such place as it shall be decided, but no discussions shall take place unless both selectors and Coach are present, no discussion shall take place by telephone or by correspondence unless the President of the PLNA is notified of their intentions;
  - 24.2.3. When possible, watch players taking part in their regular Club matches;
  - 24.2.4. Keep all deliberations strictly confidential;
  - 24.2.5. Submit the results of squad selection for approval by the Management. There shall be no releases of any names until all have been ratified. The Management shall have the right to veto any nomination of a team member on the grounds other than play.
- 24.3. Any member of the Interim Committee may be asked to select should a proxy be required.
- 24.4. No selector shall select where there is immediate family involvement.

**25. ASSOCIATION TEAMS**

- 25.1. A player shall not be eligible for selection unless fully registered with the Association
  - 25.1.1. The names of players in Association Teams shall be recorded in the minutes of the meeting of the Management at which such names are submitted unless ratified by the Interim Management Committee.
  - 25.1.2. Age certificates and contract forms to be completed by the Convenor of the Selection Committee.
- 25.2. The following condition for selection shall apply to 17/U, 15/U, 13/U and 11/U Association teams.
  - 25.2.1 Players for these teams shall be 17 years of age and under, 15 years of age and under, 13 years of age and under and 11 years of age and under as of the 31<sup>st</sup> December in the year of Competition
- 25.3. Players must attend all trials to be eligible for squad selection.
  - 25.3.1. A player who is unable to attend any trial due to extenuating circumstances or injury, must notify the Administration Officer in writing, prior to the event with justification.
  - 25.3.2. Association nominations – will not be accepted after the due date. Date to be set by Management each year.
- 25.4. All players selected must be available for all Association squad/team duties.

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- 25.4.1. Due to extenuating circumstances or injury a player who is unable to attend Squad/team duties must notify the Administration Officer in writing prior to event with justification.
- 25.4.2. Players failing to notify the Administration Officer of inability to attend squad/team commitments may be ineligible for squad/team selection.
- 25.4.3. PLNA recognise that Netball SA player pathways take precedent over Association levels, therefore players must be excused from Association commitments with written apology notifications to the Administration officer.
- 25.5. Failure to comply with the signed agreement will cause immediate suspension of that player from Association teams.
  - 25.5.1. A player being suspended will be ineligible for Association Teams for a period of time to be specified by the Management.
  - 25.5.2. The name of player and the penalty is to be recorded in the minutes of the meeting at which the matter is discussed. The player involved is to be notified of the decision within forty-eight (48) hours of the meeting in which the matter was discussed.
- 25.6. The Association may arrange various options for transport and accommodation for all players in Association Teams and Officials representing the Association.
- 25.7. Players selected in Association teams shall:
  - 25.7.1. Carry out all training sessions arranged by the Coach;
  - 25.7.2. Attend all training sessions arranged by the Coach; however in the event of illness or injury a player may be allowed exemption for a maximum of two (2) training sessions;
  - 25.7.3. Recognise that in extenuating circumstances the Management may allow a player to miss a training session; but the permission must be applied for by the player and will not readily be granted;
  - 25.7.4. Pay by the date stipulated any portion of expenses as may be decided by the Management;
  - 25.7.5. Recognise the authority of the Team Manager in all not specifically allocated to the Coach.
  - 25.7.6. Pay a uniform deposit/hire fee prior to collection of uniform, the amount to be set by Management
- 25.8. A selected player may be subject to replacement should they;
  - 25.8.1. Fail to fulfil their obligations;
  - 25.8.2. Become unfit for the contest;
- 25.9. The Coach shall report such player to the Selection Committee who shall meet to receive the report and to interview the Coach and player concerned. Should a replacement be deemed necessary the Selectors shall name a player suitable to fill the player's position;
  - 25.9.1. From the squad;
  - 25.9.2. from those who attended selection trials;

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25.9.3. From any other player fully registered with the PLNA.

**26. ASSOCIATION COACH**

- 26.1. The Management shall invite individuals to apply for the position(s) of Coach for Association Teams; the applications shall be considered and an appointment made by the Management one/two weeks before the commencement of the winter season. There being no suitable nomination for Association Coaches, no team shall be selected at that level.
- 26.2. The Coach shall
  - 26.2.1. Meet with Interim within 14 days of their appointment;
  - 26.2.2. Liaise with Selection Committee regarding all equipment required;
  - 26.2.3. Report to the Management players who do not attend two (2) consecutive trainings;
  - 26.2.4. In consultation with the selectors the Coach is to nominate a Captain and Vice-Captain and advise the Management;
  - 26.2.5. Be responsible for the team players' conduct on court during carnivals;
  - 26.2.6. Present a written report of any breach of the "players contract" to the Administration Officer within forty-eight (48) hours from when the breach occurred;
  - 26.2.7. Present to the Management, a written report for the next Management meeting, immediately following each carnival in which the team completes;
  - 26.2.8. Travelling and accommodation expenses, when accompanying players shall be met by the Association, with a review and potential cap issued by management each season.

**27. ASSOCIATION TEAM MANAGER**

- 27.1. The Management shall invite individuals to apply for the position(s) of Team Manager for Association Teams; the applications shall be considered and an appointment made by the Management.
- 27.2. The Manager shall;
  - 27.2.1. Meet with the President with 14 days of their appointment;
  - 27.2.2. Be responsible for the good conduct and punctuality of all members of the Team;
  - 27.2.3. Advise the Honorary Uniform Manager of player uniform requirements two (2) weeks prior to the carnival;
  - 27.2.4. Be responsible for the collection and return all uniforms in good order and condition to the Honorary Uniform Manager within seven (7) days of the completion of each carnival;
  - 27.2.5. Present to the Administration Officer, a written report of any non-compliance of the contract by any team member within forty-eight (48) hours of each carnival in which they participate;
  - 27.2.6. Present to Management a written report for the next Management meeting, immediately following each carnival in which the team participates;

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- 27.2.7. Present an Itinerary for carnival trip activities other than Netball games to the Management meeting prior to the scheduled carnival.
- 27.2.8. Collect uniform deposits from the Administration Officer and return to the team members.
- 27.2.9. Travel and accommodation expenses, when accompanying players shall be met by the Association, with a review and potential cap issued by management each season.

**28. ASSOCIATION UMPIRES**

- 28.1. The Management shall invite individuals to apply for the position(s) of Umpire for Association teams; the applications shall be considered and an appointment made by the Management.
- 28.2. Travelling and accommodation expenses, when accompanying players shall be met by the Association, with a review and potential cap issued by management each season.

**29. UNIFORMS AND COLOURS**

- 29.1. Association Uniform:

- 29.1.1. The Association's uniforms and colours shall be:

|        |                                             |
|--------|---------------------------------------------|
| A-Line | - Navy blue with Light Blue & white slashes |
| Jacket | - Navy blue, Light Blue & white             |
| Socks  | - White                                     |
| Tags   | - Navy White with white lettering           |
|        | - Pink Clash Tags                           |

A supplementary uniform of either;

|          |                                       |
|----------|---------------------------------------|
| Bodysuit | - Navy blue with aqua & white slashes |
| Jacket   | - Navy blue, aqua & white             |
| Socks    | - White                               |
| Tags     | - Navy White with white lettering     |
| Tags     | - Aqua with navy lettering            |
|          | - Pink Clash Tags                     |

A supplementary uniform of either;

|                 |                                       |
|-----------------|---------------------------------------|
| Singlet/T-shirt | - Navy blue with aqua & white slashes |
| Shorts/Pants    | - Plain Black or Navy, no pockets     |
| Jacket          | - Navy blue, aqua & white             |
| Socks           | - White                               |
| Tags            | - Navy White with white lettering     |
| Tags            | - Aqua with navy lettering            |
|                 | - Pink Clash Tags                     |

- 29.2. The Association uniforms may not be worn except as directed by the Management, or the official appointed to take charge of an Association team. Association uniforms shall be the property of the Association, and players shall be responsible for their return or replacement in good order and condition as directed.

- 29.3. **Club Uniforms;**

- 29.3.1. No Club shall alter its uniform colour except with the approval of the Management.
- 29.3.2. No player shall play in any uniform of colours not registered, and the umpire may

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request players remove pullovers if they do not conform with registered colours.

- 29.4. All uniforms shall be at least 5cm (2in) below underwear when wearing identification tags
- 29.5. Sports Briefs shall be black, navy or in a matching colour to uniform. Lacy sports briefs shall not be permitted.
- 29.6. Identification letter shall be worn above the waist both front and back of uniforms in all grades. (*refer to AANA Ltd rules-Players*)

**30. AFFILIATION OF CLUBS**

- 30.1. No application for affiliation received after the due date shall be considered unless accompanied by a fee of \$10.00 for late entry, and a team or teams of any Club making late applications shall have no right to appeal against any decision arising as a result of late entry.
- 30.2. Fees, levies, subscriptions and other payment to be made by affiliated Clubs and/or members shall be;
  - 30.2.1. Affiliation fee, payable with application for affiliation, \$50.00 per Club;
  - 30.2.2. Registration fees for all players, payable with application for registration to be received annually by the Management;
  - 30.2.3. A special levy for a specific purpose to be fixed by the Management as and when necessary;
- 30.3. Management shall have the power to direct that no premiership points be allotted to any Club or team playing matches while any fees or fines remain unpaid, unless such Club has applied in writing, and has been granted an extension of time for payment.
- 30.4. A Club withdrawing a team after the commencement of the season shall not be entitled to any player's registration or team levies refund.
- 30.5. Any Club withdrawing a team after the regrading occurs, shall be subject to a fine, determined by the Management

**31. REGISTRATION OF PLAYERS**

- 31.1. No person shall be registered as a player unless he/she;
  - 31.1.1. Is an amateur;
  - 31.1.2. Has reached the age of 7 years by the 31<sup>st</sup> of December in the year of competition.
  - 31.1.3. Any male registered can play up to and including 12 years of age as of 31<sup>st</sup> December in the year of competition as per Netball SA ruling.
- 31.2. Player registered for;
  - 31.2.1. 9/U Grades – shall be 9 years or under as at the 31<sup>st</sup> of December in the year of competition. The lowest grade ideally shall consist of first year players who are nine (9) years or under as at the 31<sup>st</sup> of December in the year of competition, who shall play under the following modified rules:
    - One authorised Coach who shall be named on the scorecard
    - Goal post 2.4 metres high
    - Ball size 4

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- Defence strictly one to one
- All players to be rotated through all positions, ideally this should be done on a weekly basis
- No major round matches are to be played
- Each player in the competition may be given a memento of participation.

- 31.2.2. 11/U Grades – shall be eleven (11) years and under on the 31<sup>st</sup> of December in the year of competition.
- 31.2.3. 13/U Grades – shall be thirteen (13) years and under on the 31<sup>st</sup> of December in the year of competition.
- 31.2.4. 15/U Grades – shall be fifteen (15) years and under on the 31<sup>st</sup> of December in the year of competition.
- 31.2.5. 17/U Grades – shall be seventeen (17) years and under on the 31<sup>st</sup> of December in the year of competition.
- 31.2.6. Registered Senior Players – shall be eighteen (18) years and over as at the 31<sup>st</sup> of December in the year of competition.
- 31.3. The Secretary of each Club before 6.00pm on the Monday before the first match of the season, lodge with the Administration Officer an application for registration of their players on the prescribed form/s. Each team nominated must have fully registered seven (7) players via the Play HQ registration portal.
- 31.3.1. Each club is limited to nominating one (1) team per PLNA grade.
- 31.4. Any subsequent application to register a player must be completed via the Play HQ registration portal prior to playing their first match
- 31.5. **Single Game Vouchers** shall be available for players throughout the season for each game they play and must be purchased prior to the commencement of the game being played.
- 31.5.1. A single game voucher fee shall be determined by Management before the commencement of each season.
- 31.5.2. A single player can play no more than five (5) minor matches on a single game voucher, and will not qualify for the Major matches unless they have played the required matches to qualify as specified in by-laws 15.12.4 and 15.12.5
- 31.5.3. For the player to be fully registered the single game voucher fee will not be deducted from the full registration fee;
- 31.5.4. All single game players are subject to all By-Laws pertaining to registration of players;
- 31.6. If a valid registration is not received by the due date, then the team shall forfeit two (2) premiership points, and after that time, all matches played by that team shall be forfeited so long as the registration remains outstanding.
- 31.7. All applications for registration shall state the name of the Club for which such member played prior to such application. Change of name of any player already registered shall be notified by his/her Club in the same manner as a new registration except no registration fee shall be payable.

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- 31.8. Should a “pass down” permit not be obtained or a suspended player play, then the offending team shall forfeit two (2) premiership points; breaching in a major round match the offending team be disqualified.
- 31.9. If a player’s age is in doubt, proof of birth shall be produced, and the player shall be ineligible to play until such proof has been presented to the Administration Officer.
- 31.10. Registration fees shall cover Netball SA fees, court maintenance and PLNA administration costs, and shall be reviewed annually.
- 31.11. Registration fees shall cover Netball SA fees, court maintenance and PLNA administration costs, and shall be reviewed annually, save and except as provided for in paragraph 31.12.
- 31.12. The third and subsequent players in a financially associated family who are fully registered players of the PLNA shall be entitled to apply to Management for a discount for those players’ fees, irrespective of which affiliated club they are with, equivalent to a 50% deduction of their registration fees.

**32. GRADE MATCHES**

- 32.1. All matches shall be played under the rules and regulations of the All Australian Netball Association Ltd.
- 32.2. There shall be two (2) rounds of matches to be referred to as the minor and major rounds. The minor round shall consist of two, three or five rounds of matches.
- 32.3. Any round matches not played and completed on the scheduled day are abandoned unless part played and terminated due to breach of Netball rules or provisions of the Association, which must be heard by the Complaints Committee.
  - 32.3.1. The Complaints Committee shall decide the date and time of the rematch of any minor round match terminated due to the breach of rules or provisions.
- 32.4. Any team wishing to forfeit a match shall notify the Club Secretary of the opposing team, the Administration Officer and the Convenor of Umpires before 6.00pm on the day prior to matches.
  - 32.4.1. Failure to comply will result in a fine of \$20.00. This must be paid by the commencement of the next week’s matches;
  - 32.4.2. A Senior, 17/U, 15/U, 13/U team which forfeits more than two (2) consecutive matches will be fined \$10.00 per subsequent forfeit;
  - 32.4.3. An 11/U, 9/U team which forfeits more than two (2) consecutive matches will be fined \$5.00 per subsequent forfeit;
- 32.5. A match shall not be delayed for more than five minutes beyond its scheduled commencement time unless a player concerned is involved umpiring. If teams, scorers and timekeepers are not ready to commence the match on time, or within the time allowed for delay, the umpire shall declare a forfeit to the team that is ready to play, or if neither team is ready, the umpire shall declare the match abandoned
- 32.6. Unless the Interim Committee consents to an alteration due to extreme inclement Weather:
  - 32.6.1. The Interim shall decide the date and time of the rematch. Clubs may use any eligible player.

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- 32.7. 11&U, 9&U grade matches shall consist of four ten-minute quarters with a break of two minutes between quarters and a five-minute interval at half time.
- 32.8. Unless the Management consents to an alteration, matches start at times and date stated in the program.
- 32.9. Two (2) premiership points shall be awarded to the winning team, one (1) point to each team if the match is a draw.
- 32.10. When regrading takes place, the teams affected will retain all premiership points already earned. However with regrading, percentages of those teams affected will not be carried forward.
- 32.11. At the end of the Minor round in each senior, 17/U, 15/U, 13/U, 11/U grades the four (4) teams to play in the Major round will be determined by those that have gained the most premiership points.
- 32.12. In the event of teams being equal points their positions shall be determined on a percentage of goals thrown through the Minor round by adding;
- (i) The total of their goals to
  - (ii) The total goals thrown by the teams they have played against, and dividing their figures into (i) multiplied by 100
- 32.13. In the event of the percentage being calculated for the positions in the final four of any grade, forfeits shall be shown as:
- 11/U - a 10 to 0 loss to the forfeiting team
  - 13/U, 15/U - a 20 to 0 loss to the forfeiting team
  - 17/U - a 30 to 0 loss to the forfeiting team
  - Senior Grades - a 40 to 0 loss to the forfeiting team
- 32.14. The Major round shall be played in Senior, 17/U, 15/U, 13/U, 11/U grades, only on the dates set down in the program as follows:
- Semi-Finals:  
First team against second team  
Third team against fourth team
- Preliminary Final:  
Winner of match (b) v loser of match (a)
- Grand Final:  
Winner of match (a) v Winner of match (c).
- 32.15. In the event of a draw in any Senior, 17/U, 15/U, 13/U, Rule 4.2 of the "Official Rules of Netball" shall apply.
- 32.16. In the event of a draw in any 11/U grade match, Rule 4.2 of the "Official Rules of Netball" shall apply but for the following; replace 'seven (7) minutes' with 'five (5) minutes'.
- 32.17. A team winning a Grand Final shall be considered eligible to go up to the next grade, displacing the bottom team in that grade in the following season.
- 32.18. Wherever practical a timekeeper shall use a stopwatch. Timekeeper and scorers shall be directed by the umpire to stand together at all times on the sideline opposite the centre circle.

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**33. CLUB ROSTER**

- 33.1. Clubs shall be rostered for;
- 33.1.1. The provision of responsible persons to serve in the canteen between 60 minutes (1 hour) prior to the first game until the end of the days matches, one responsible adult in canteen at all times;
  - 33.1.2. The provisions of a responsible person to assist with the running of any Carnivals that may be held;
  - 33.1.3. The provisions of a bona fide committee person to assist each week of the season with the running of the Office duties on an at-call basis;
  - 33.1.4. The provisions of a responsible person to assist each week of the season with the running of the Umpires room.
- 33.2. Any Club breaching the above By-Law shall incur a fine of \$50.00; such fine shall be paid within seven (7) days of notification.

**34. SCORECARDS**

- 34.1. For all matches scheduled at the Association courts, the officiating umpire shall collect the scorecards from the clubhouse prior to the match.
- 34.2. Scorecards shall be filled in correctly, recording both Christian and Surnames, before the match commences.
- 34.3. If any match is abandoned or forfeited, the team/s concerned, may submit a score sheet with a list of players who would have played and the score sheet will be accepted for the registration of players.
- 34.4. Where there is a discrepancy in scores the score card that is white (home) will be deemed correct.

**35. TROPHIES**

- 35.1. All perpetual trophies presented to Clubs or players by the Association shall remain the property of the Association and Clubs shall be responsible for the safe custody of the trophies won by them or their players during the period in which they are held after presentation. Any Club that fails to return in good order and condition a trophy upon request of the Administration Officer shall be liable for the cost of replacement or of such repairs as may be necessary.
- 35.2. A trophy shall be presented to the Best and Fairest player in each Senior, 17/U, 15/U, 13/U, 11/U grades, calculated as follows from the umpires secret votes in the minor rounds;
- 3 points for best on court
  - 2 points for second best on court
  - 1 point for third best on court
- 35.3. In the event of a draw, each player in the tie shall receive a trophy.
- 35.4. A player of a team which has been re-graded by the Grading Committee after 3 matches shall be eligible to receive any Best and Fairest votes awarded during that time.
- 35.5. The Joy Hutchinson Trophy will be presented to the player who receives the highest umpires' votes overall in the Minor round.

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- 35.6. The Port Lincoln Netball Association to be presented to the player who receives the Highest umpires' votes in the 17&U grades in the Winter day competition. (formally Schweppes)
- 35.7. Times Medal is presented to the player with the highest umpires' votes in "A1" in the winter day competition.
- 35.8. The Best 21 & Under Trophy will be presented to the best 21 & Under players with the highest umpire votes in each of the "A1" and "A1 Reserves" grades;
- 35.9. The Mary Wiebrich Memorial Trophy shall be presented to the Runner-up player to the Times Medal in winter day competition.
- 35.10. The Port Lincoln Hotel Trophy shall be presented to the player who receives the highest umpires' votes in the A1 Reserves grade in the winter day competition.
- 35.11. The "Kay Hogben Memorial Trophy" shall be awarded to the Senior grade team with the highest goal aggregate in Winter day competition.
- 35.12. The "Port Lincoln Netball Association Most Goals Scored Trophy" shall be awarded to the 17/U, 15/U, 13/U grade team with the highest goal aggregate in winter day competition.
- 35.13. The "Joan Oats Memorial Trophy" shall be awarded to the 11/U grade team with the highest goal aggregate in winter day competition. (formally The "Brian Williams Trophy")
- 35.14. Any team receiving a forfeit will receive the average goals scored over all matches up to the time of the forfeit when calculating goals for the "Kay Hogben Memorial Trophy", The "Port Lincoln Netball Association" and "Joan Oats Memorial Trophy" Trophies.

### **36. SUMMER NIGHT NETBALL**

- 36.1. Summer Night Netball shall play under the following by-laws; matches may include a mixed competition.
  - 36.1.1. **COMPETITION**
    - 36.1.1.1 The competition will be run under the guidance of the Port Lincoln Netball Association, and under the rules and regulations of the All Australian Netball Association.
    - 36.1.1.2 The competition will consist of two (2) rounds of matches, referred to the minor and major rounds.
  - 36.1.2. **REGISTRATION**
    - 36.1.2.1 Team nominations forms must be received before the closing date
    - 36.1.2.2 Team registration fee, to be set by Management to be paid weekly, prior to the commencement of the days play;
    - 36.1.2.3 All teams must register at least one (1) nominated umpire per team, if unable to supply an umpire for the match, a player will be taken from the court to umpire;
    - 36.1.2.4 Players need to play a minimum of three (3) minor round games to qualify for finals;
    - 36.1.2.5 Teams registered in the mixed competition must have a minimum of three (3) males and no more than 4 males on the court for the entire game.

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36.1.3. **UNIFORMS**

36.1.3.1 All players are to wear either black or blue bottoms, and the team registered colour top.

36.1.4. **DURATION OF GAME**

36.1.4.1 All Matches shall consists of four ten (10) minute quarters with a break of two (2) minutes between quarters, and three (3) minutes at half time;

36.1.4.2 In the event of a draw in any finals match, , Rule 4.2 of the “Official Rules of Netball” shall apply but for the following; replace ‘seven (7) minutes’ with ‘five (5) minutes’.

36.1.4.3 All games are centrally timed.

36.1.5. **SCORING**

36.1.5.1 Two premiership points shall be awarded to the winning team, one (1) point to each team if the match is a draw;

36.1.5.2 Teams must supply a scorer each week;

36.1.5.3 Scorecards must be filled in prior to the start of play, recording both players Surname and Christian name.

36.1.6. **FORFIETS**

36.1.6.1 Teams wishing to forfeit must notify the PLNA Office before 6pm of the day prior to the match.

36.1.6.2 Failure to notify the PLNA will incur a \$50.00 fine.

36.1.6.3 The fine must be paid before the commencement of the next match, or the team cannot take the court.

36.1.7. **TROPHIES**

36.1.7.1 A trophy shall be presented to the Best & Fairest in each competition, calculated as follows from the umpire’s votes in the minor round:

- 3 points for best on court
- 2 points for second best on court
- 1 point for third best on court.

**37. CHILD SAFETY**

The Port Lincoln Netball Association acknowledges that they have adopted the Netball Australia member protection policy. Refer to document.

37.1. All volunteer persons holding a ‘prescribed position’ are required to undertake a Department of Human Services (DHS) Child Protection Course (as directed under the policy of Netball Australia) before they are engaged or appointed into a prescribed position which includes a position where a person has: regular contact with children and are not directly supervised at all times / manage or supervise such personnel;

37.1.1. All members holding a ‘prescribed position’ (i.e. Club committee members, coaches and umpires) **MUST** have completed a Child Protection Online Course (as directed under the policy of Netball Australia) and have a valid Working with Children check.

37.1.2. The Association will maintain an annual record of names and dates for renewal.

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37.2. **EXEMPTIONS**

37.2.1. A person who volunteers who is less than fourteen (14) years of age.

37.3. **MANDATORY NOTIFICATION**

Volunteers of the Port Lincoln Netball Association Inc. have a legal obligation i.e. are Mandated to report any suspected child abuse and or neglect.

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### **APPENDIX 2: BY-LAW CHANGES –**

| <b>Date</b>                    | <b>By-law</b>                                   | <b>Reasoning</b>                                                                                                |
|--------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 18 <sup>th</sup> August 14     | 18.3.1.3 (addition)                             | Adding a penalty for when 2 umpires from the same club in the same timeslot don't check-in                      |
| 20 <sup>th</sup> January 15    | 1.1.1 – 1.1.3                                   | Added conditions of AO not holding office on club or management                                                 |
|                                | 18.2.2                                          | Updated to online exam from theory exam                                                                         |
|                                | 18.2.4                                          | Updated name of umpires association                                                                             |
|                                | 18.3.8 (b)                                      | Allowed for possibility of umpires of same clubs as those playing to umpire                                     |
|                                | 29.1.1                                          | Updated Knickers to Sports Briefs                                                                               |
|                                | 29.5                                            | Updated Knickers to Sports Briefs                                                                               |
|                                | 32.15                                           | Update rules on draw to reflect current netball rules                                                           |
|                                | 32.16                                           | Update rules on draw to reflect current netball rules                                                           |
|                                | 33.1.3                                          | Changing the committee room duty from being manned to hours set as needed                                       |
|                                | 36.1.2.2                                        | Allowed summer night fee to be changed at management without affecting by-law                                   |
|                                | 36.1.4.2                                        | Update rules on draw to reflect current netball rules                                                           |
| 30 <sup>th</sup><br>October 19 | 18.1.2                                          | Umpire Delegate to attend all meetings                                                                          |
|                                | 18.4, 18.4.1, 18.4.2, 18.5,.1,.2,.3,.4,.5,.6    | Umpire Development Officer                                                                                      |
|                                | 29                                              | Association Uniforms & Colours                                                                                  |
|                                | 31                                              | Registration Of Players - Males                                                                                 |
| 28 <sup>th</sup><br>October 20 | 1.1.1                                           | Changed Work Place agreement to Employee contract                                                               |
|                                | 5.1                                             | Changed October to November                                                                                     |
|                                | 15.1,.2,2.1, 3<br>15.11,.1,.2,.2.1,1,.3,.4,.5,6 | Updated to transferable and non-transferable                                                                    |
|                                | 17.2, 17.5                                      | Removed complaints \$20 deposit                                                                                 |
|                                | 37,.1,1.1,.1.2,.2,.3                            | Added Child Safety                                                                                              |
| 26 <sup>th</sup> October 22    | 5.1                                             | Changed date to coincide with AGM date change                                                                   |
|                                | 6.9                                             | Update payment type and deleted cheque as obsolete                                                              |
|                                | 6.29                                            | Clarifying penalty                                                                                              |
|                                | 10.6.1                                          | Replaced outdated rules with over all orderly manner                                                            |
|                                | 11.1                                            | Take out bound numbered books updated                                                                           |
|                                | 12.1                                            | Take out due date which will be set by management depending on AGM                                              |
|                                | 12.2                                            | Changed from 5 to half plus one for availability                                                                |
|                                | 12.4.1                                          | Changed from meet with Interim committee to an Interim member to avoid availability issues                      |
|                                | 12.4.2                                          | Changed from meet with President to Interim member to avoid availability issues                                 |
|                                | 15.1                                            | Change 15.11.6 to 15.1 and all bylaw 15 penalties will be made 15.1 for all By-Law breeches to avoid confusion. |
|                                | 15.2                                            | To clarify Juniors playing up rule and change half plus one to eight games to avoid confusion                   |
|                                | 15.2.1                                          | Clarifying games can be played higher and lower if a transferable player to avoid confusion                     |
|                                | 15.8                                            | Adding a permit to play for a different club if approved to help with lack of numbers in some clubs             |
|                                | 15.10                                           | Clarifying Clubs with two team in one grade can interchange for the first three rounds only.                    |
|                                | 15.11.1                                         | Non Transferable player ratified by grading/management not permits/management as grading is more suitable       |

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|               |              |                                                                                                                                                                                                                           |
|---------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|               | 15.11.5      | A1-A3res must play four game in registered grade to qualify for finals to avoid late season registration just to play finals and add commitment to teams early.                                                           |
|               | 15.11.6      | Moved to 15.1                                                                                                                                                                                                             |
|               | 17.1.3       | Add \$50 dollar fee to submitted complaints                                                                                                                                                                               |
|               | 17.3         | Plaintiff must attend complaint hearing or complaint will lapse.                                                                                                                                                          |
|               | 18.1.3       | Update to AGM date change                                                                                                                                                                                                 |
|               | 18.2.1       | Update weekly umpire's will be notified on Facebook and other media removing Times news paper as not everyone buys the paper anymore.                                                                                     |
|               | 24.1.2       | Adding 11/U into Association teams                                                                                                                                                                                        |
|               | 24.1.3       | Removed Bylaw no longer exists                                                                                                                                                                                            |
|               | 24.1.4       | Adding Netball SA                                                                                                                                                                                                         |
|               | 24.1.6       | Removed Eyre Academy trials no longer exists                                                                                                                                                                              |
|               | 25.2         | Adding 11/U into Association teams                                                                                                                                                                                        |
|               | 25.2.1       | Adding 11/U into Association teams                                                                                                                                                                                        |
|               | 25.3         | Remove – No players are taken on mid-Season                                                                                                                                                                               |
|               | 25.4.2       | Removed word form as nominations are electronic                                                                                                                                                                           |
|               | 25.7         | Changed the Association will to may arrange various transport and accommodation as some years it may not be needed or financially viable                                                                                  |
|               | 26.2.1       | Association Coaches to meet with President not Interim as President is more relevant                                                                                                                                      |
|               | 26.2.2       | Association Coaches to meet with Selection Committee for equipment not Carnivals Committee as Selection Committee is more relevant                                                                                        |
|               | 27.2.1       | Association Manager to meet with President not Interim as President is more relevant                                                                                                                                      |
|               | 31.1.3       | Add in Netball SA ruling regarding male's playing competition to comply with Netball SA always.                                                                                                                           |
|               | 31.3         | Take out registration fee not applicable and add PlayHQ                                                                                                                                                                   |
|               | 31.3.1       | Each club is to Nominate one team per grade to share players more evenly between clubs for the longevity to netball in Port Lincoln                                                                                       |
|               | 31.4         | Changed to register in PlayHQ not in writing to PLNA not applicable                                                                                                                                                       |
|               | 31.5.2       | Update to required game played reference 31.10                                                                                                                                                                            |
|               | 31.10.1      | Update eligibility to play major round to avoid confusion, have players committee to teams earlier, have the opportunity to play as may games without penalty, allow for juniors coming in mid-season, allow for injuries |
|               | 31.9         | Clarify and Penalty for playing a suspended player                                                                                                                                                                        |
| 12th May 2025 | 6.13         | Date changed to 20 <sup>th</sup> October to allow for reconciliations of accounts                                                                                                                                         |
|               | 6.15         | Deleted as cheques are no longer used – 6.16-6.30 move up by 1 numerical position.                                                                                                                                        |
|               | 6.27         | Previously 6.28 – Updated to be in line with current processes                                                                                                                                                            |
|               | 13.1.3       | Changed so that re-grading is to occur after the 5 <sup>th</sup> match                                                                                                                                                    |
|               | 15           | Name changed to better describe what the rule encompasses                                                                                                                                                                 |
|               | 15.2         | Changed from first 3 to first 5 matches                                                                                                                                                                                   |
|               | 15.2.1       | Was 15.3.1, moved to be read in conjunction with 15.2                                                                                                                                                                     |
|               | 15.3         | Bye(s) have been removed                                                                                                                                                                                                  |
|               | 15.12        | Changed from 3 <sup>rd</sup> match to 5 <sup>th</sup> match                                                                                                                                                               |
|               | 15.12.1      | Deleted and replaced with By-Law 15.12.2.1                                                                                                                                                                                |
|               | 15.12.2      | Deleted and replaced with By-Law 15.12.4                                                                                                                                                                                  |
|               | 15.12.3      | Deleted and replaced with By-Law 15.12.5. Games played increased to five (5) and Byes removed as counting.                                                                                                                |
|               | 15.12.4      | By-Law 31.10 has moved into this position                                                                                                                                                                                 |
|               | 15.12.4.1 A) | Matches played increased from 4 to 5                                                                                                                                                                                      |
|               | 15.12.4.1 C) | Matches played increased from 4 to 5                                                                                                                                                                                      |
|               | 15.12.4.2    | Has been moved from By-Law 31.10.2                                                                                                                                                                                        |

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|------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                              | 15.12.5    | By-Law deleted                                                                                                                                                   |
|                              | 26.2.8     | Add stipulation that a cap may be issued by management                                                                                                           |
|                              | 27.2.9     | Add stipulation that a cap may be issued by management                                                                                                           |
|                              | 28.2       | Add stipulation that a cap may be issued by management                                                                                                           |
|                              | 29.1.1     | Supplementary uniform added to allow for inclusive uniform option                                                                                                |
|                              | 31.5.2.    | Added stipulation that no more than 5 can be used in a season                                                                                                    |
|                              | 31.10      | Moved to 15.12.4 – 31.11-31.14 to move up 1 numerical position                                                                                                   |
|                              | 34.4       | Changed to state that the white scorecard is the card that will count if there is a discrepancy                                                                  |
|                              | 35.8       | Removed 'Rising Star'                                                                                                                                            |
| 28 <sup>th</sup> August 2025 | Title Page | By-Laws were separated from the Constitution so to be two separate documents                                                                                     |
| 25 <sup>th</sup> May 2026    | 15.12      | Number of non-transferable players clubs to list reduced from seven (7) to five (5)                                                                              |
| 20 <sup>th</sup> July 2026   | 15.12.1    | Included new by-law for A grades to name two (2) further non-transferable players after match ten (10) – 15.12.1-15.12.4 to move down by one numerical position. |
|                              |            |                                                                                                                                                                  |